

APPLICATION FOR TRANSPORTATION

Name of the Applicant:
(Block Letters)

(VZM/VSP/SKLM/BOBBILI)

Regd .No.

Year of study:

BRANCH:

Contact Number:

Address for communication:

Rules and Regulations:

The staff and students who are seeking local transport facility to commute between Viziangaram /Visakhapatnam and college campus shall be considered for allotment subject to following terms and conditions.

1. Admission to transport is not mandatory and shall be considered only on request on first come first serve basis. The institute shall not take any responsibility for delays/non-service. No candidate shall make any claim for on-duty or class attendance as a result of missing bus/days service.
2. The college shall provide transport strictly as per the specified routes only.
3. The candidates shall board or alight strictly at the pre designated stops only.
4. In view of the inconvenience being caused due to unregulated use, the candidates are strictly informed to follow pre allocated trip scheduled.
5. In view of the demand and also non viability of the service and the duration of travel involved, number of users per bus per trip may exceed 60 and therefore no claim for a seat be made.
6. Eligible and admitted candidates shall be provided with appropriate passes. Only those who carry and produce the pass on demand shall be permitted to board the bus
7. No student shall conduct themselves in a way resulting in inconvenience either verbally or physically.
8. Gadgets that draw attention/create disturbance shall not be permitted.
9. All the candidates availing the facility shall strictly follow the disciplinary norms of the institution and shall conduct themselves in away befitting a professional student.
 - Once admitted shall remit annual charge irrespective of extent of utilization.
 - Shall make no claim for refund in case of discontinuation of services on account of detentions/withdrawal/suspension.
 - Shall be courteous to other members of the students and staff.
 - Shall not do anything either orally or through body language that is intended to hurt or draw the attention of others.
 - Shall not involve in or abet eve teasing/ragging.
 - Shall board or alight only when the bus comes to a complete halt and in an orderly manner without causing inconvenience to others.
 - Any grievance arising out of services rendered by crew/quality shall be reported only to appropriate authority and no student shall enter into argument. altercation with the fellow student/crew members.

Ragging invites immediate suspension from Transport and also might lead to expulsion from the college

- Student shall not do foot board travel.
- Student shall not use mobiles, I pods or such other gadgets that distract, disturb or draw the attention of both the crew and other users of the bus.
- Shall reach the pre designated route point at least 5 minutes before the scheduled time.
- The route, stage and timings may be subject to change from time to time and shall be decided and communicated by the transport committee from the point or view of effective and efficient service. No candidates shall make any claims of this service, reimbursement or right to continue the services.
- The authorities might, in the event of a requirement, change the allotment route/trip to balance per rout, per trip, per bus, strength for smooth, effective and efficient service.
- In extraordinary situations when, on account of unforeseen breakdowns and non availability of crew, operation in a route or a trip may have to be temporarily halted in which case the candidates shall make no claim for service/compensation and shall make his or her own arrangement.
- On extraordinary circumstances on account of inclement weather, Rastarokos, Bandhs, Strikes, etc., the service may be come un-operational in which case no claim for any claims for service or reimbursement shall be made.
- Shall do nothing amounting to damage, distortion or loss of property.
- Shall make no claim for compensation for any un toward incidents /accidents leading to injuries/loss of limbs/lives. Liabilities in such cases shall be limited to third party insurances as applicable.
- The authorities shall reserve the right to change/amend guide lines from time to time to which the candidates shall abide to.
- **I shall undertake to state that, I have gone through he above terms and conditions and strictly abide by the same. Non compliance to one or the other of above conditions, I understand, shall amount to forfeiting my candidature for the said service without any further claims of reimbursement or right to continue. I request the authorities to consider my candidature and provide an admission in local/Non-local transport facility. The Following are my preferred route and stage.**

Route No/ Bus code:

Bus Stage/Stop:

Signature of Student

Signature of Parent

For office use only:

S.NO.	PRESCRIBED FEE	PAYMENT DETAILS				SIGNATURE
		M.R.No.	DATE	AMOUNT PAID	BALANCE	

Transport Convener

Finance Officer

Vice-Principal (Admin)

Ragging invites immediate suspension from Transport and also might lead to expulsion from the college

MVGR COLLEGE OF ENGINEERING (A), VIZIANAGARAM