

**M V G R COLLEGE OF ENGINEERING(A)** 

Chintalavalasa, Vizianagaram-535005 Accredited by NAAC with 'A' Grade & Listed u/s 2(f) & 12(B) of UGC (Approved by AICTE, New Delhi and Permanently Affiliated by JNTUK-Kakinada)

# 5.1.5. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

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Any additional information:

S.	No.	Description	Pages
		Report including (i) grievance redressal policy, (ii) roles and responsibilities of 3 committees (iii) Composition of 3 committees	01 to 56

MAHARAJ VIJAYARAM GAPATHI RAJ COLLEGE OF ENGINEERING(AUTONOMOUS)

### MVGR Student Grievance Redressal Policy

MVGR College of Engineering ensures a safe and vibrant learning environment. The college entails its students to express themselves freely, without fear and apprehensions, and safeguards student rights and protects them from exploitations of any kind and from any source.

To render the promises to practice, MVGR College is vigilant and offers freedom of expression irrespective of gender, but firm on strict rules and regulations for maintaining decorum within the campus. The Disciplinary Committee is in charge of this, and the team steers the machinery with regard to campus discipline.

MVGR has created a mechanism for redressal of students' grievances at three levels.

- Women Empowerment Cell
  - Internal Complaints Committee (ICC)
- Students' Grievance Redressal Committee
  - Online
  - Offline
- Anti-Ragging Committee

# University Direction for the Formation of SGRC

Grams: "TECHNOLOGY" Email: registrar@jntuk.edu.in



Phone:Off: 0884 -2300900 Fax: 0884 -2300901

Fax: 0864-2500501

PROCEEDINGS OF THE
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
KAKINADA-533003, Andhra Pradesh (India)
(Established by Andhra Pradesh Act No. 30 of 2008)

Proc.No.E1/Ombudsman/2012

Date: 11.12.2012

Sub: JNTUK Kakinada – Establishment – AICTE – Redressal of Grievancess of students / Parents – Appointment of Ombudsman – Orders – Issued.

Read: 1.Public Notice Adt.No.PG/07(01)/2012 along with Notification dated 25.05.2012 of the AICTE, New Delhi. 2.Note orders dated 10.12.2012 of the Hon'ble Vice-Chancellor, JNTUK.

#### ORDER:

In the reference (1) read above, the AICTE, New Delhi has issued a notification for appointment of Ombudsman by the Technological Universities. The said notification contains the appointment tenure, removal and conditions of services under grievances redressal mechanism in technical universities. Accordingly, the University has to appoint an Ombudsman for redressal of grievances of the aggrieved students their parents and others under these regulations.

Under the above circumstances, the Vice-Chancellor, JNTUK is pleased to appoint Justice B.V.Ranga Raju, Former Judge, A.P. High Court, Visakhapatnam as Ombudsman of

JNTUK Knkinada as per the guidelines issued by the AICTE. The powers, functions and other conditions relating to the above appointment, as given by the AICTE, New Delhi are herewith appended.

REGISTRAR

To Justice B.V. Ranga Raju, Former Judge, A.P. High Court, Visakhapatnam Copy to the Secretary to Vice-Chancellor, JNTUK Kakinada Copy to the Rector, JNTUK Kakinada

### 5.1.5-Doc.1-Student Grievances

### **Constituted SRGC Committee**

M V G R COLLEGE OF ENGINEERING VIZIANAGARAM

Ref. No. MVGR/Admn/2012-13/03

Dt.01.07.2012

#### OFFICE ORDER

Sub: Re-constitution of Grievance Redressal Committee, MVGR College of Engineering, Vizianagaram-Orders-Issued.

Ref: AICTE Regulations notified vide F.No.37-3/Legal/2009 dated 25<sup>th</sup> May, 2012.

In order to ensure transparency in various processes in imparting technical education and with paramount objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances and also in line with the AICTE regulations cited above, **Grievance Redressal Committee** has been constituted for a period of TWO Years with effect from 01.07.2012.

The Grievance Redressal Committee shall comprise of the following members:

S.No.	Name	Designation	Position
1	Dr.K.V.L. Raju	Principal	Chairman
2	Prof.M.Sunil Prakash	Professor	Member Convener
3	Mrs.B.Aruna Kumari	Assoc, Professor	Member
4	Mr.M.Venumadhav	Assoc.Professor	Member
5	Mr.G.V.Shiva Kumar Reddy	Assoc.Professor	Member
6	Mr.Chandra Mouli	Assoc.Professor	Member
7	Mr.E.R.Satyanarayana	Chargeman	Member
8	Mrs.P.Ramadevi	Library Asst.	Member

The Committee will examine the issues related to grievances in its totality taking into consideration various resolutions passed earlier by regulatory bodies like AICTE, APSCHE, JNTUK etc., as well as the orders passed by various courts including the Hon'ble Supreme Court and make recommendations to the Principal for further action in the matter.

Detailed notification from AICTE, New Delhi, dated 25th May 2012 (Regulations 2012 clause 5) is attached for more information.

To The Members Concerned

Copy for information to: 1. DEANs 2. HoDs 3. All Notice Boards



VI IN CIPA. VGR. College of Engineer Vijayaram Nagar Chinthelovalasa (\*0) "TIANAQARAM-53"

# **Structure, Modalities and Functions of the Student Grievance Redressal Committee**

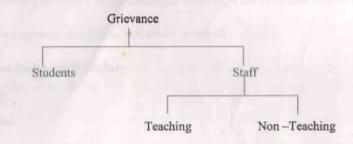
#### Grievance

Grievance is any dissatisfaction arising out of anything which a student or staff member feels unfair, unjust or inequitable.

#### Objectives

- To ensure effective solution to students & staff grievances with an impartial and fair approach
- 2. To make redressal process fair, impartial and consistent.
- To develop a responsive and accountable attitude among the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
- Uploading the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student -student relationship and student -teacher relationship.

#### Classification



#### **Types of Grievances**

#### i) Students

1.Functional	2. Non Functional
Evaluation	Transport
Conduct of class & labs	Maintenance
Partiality	Canteen
Harassment	Hostel
Ragging	
Library	
Sports	

Page 4 of 56

#### ii) Staff

1.Functional	2. Non Functional
Salary & Service rules related	Transport
Attending conferences/workshops/seminars	Maintenance
Attending examinations related duties	Canteen
Incentives and Motivation	
Partiality	
Bossism	

#### **Grievance Conveying Procedure**

- Open door policy: Grievances can be through direct approach or through phone to the committee.
- Grievance and Redressal committee boxes: Drop the grievances in the Grievance and Redressal Committee boxes in the department.
- 3. Email: Grievances can be sent to the email id of the Grievance and Redressal committee.

\*Anonymous complaints will not be accepted.

#### **Greivance Redressal Procedure**

#### Students

#### Functional :

- A student shall first present his/her complaint verbally /in writing to the concerned Head
  of the Department .The Head of the Department is required to solve /address the issue
  within 2 days.
- If the student is not satisfied or his/her complaint was not addressed within 2 days, He/she can approach the GRC
- If the student is not satisfied or his /her complaint was not addressed within 7 days by GRC, He/She can approach the Ombudsman.

#### Non Functional :

- A student shall first present his/her complaint verbally /in writing to the concerned Committee convener. The Committee convener is required to solve /address the issue within 2 days.
- If the student is not satisfied or his/her complaint was not addressed within 2 days ,He/she can approach the GRC
- If the student is not satisfied or his /her complaint was not addressed within 7 days by GRC, He/She can approach the Ombudsman.

#### Staff

#### **Functional** :

- A staff member shall first present his/her complaint verbally /in writing to the concerned Head of the Department .The Head of the Department is required to solve /address the issue within 2 days.
- If the staff member is not satisfied or his/her complaint was not addressed within 2 days ,He/she can approach the GRC
- If the staff member is not satisfied or his /her complaint was not addressed within 7 days by GRC, He/She can approach the Ombudsman

#### Non Functional :

60

- A staff member shall first present his/her complaint verbally /in writing to the concerned Committee convener. The Committee convener is required to solve /address the issue within 2 days.
- If the staff member is not satisfied or his/her complaint was not addressed within 2 days, He/she can approach the GRC
- If the staff member is not satisfied or his /her complaint was not addressed within 7 days by GRC, He/She can approach the Ombudsman.

### **5.1.5-Doc.1-Student Grievances**

#### **Role of Committee Members**

- The committee members should render a fair and impartial decision based solely on the evidence before them.
- To ensure a fair and impartial decision no member of the committee should not have a conflict of interest\*.
- No ex parte communications\* should occur and decisions must be based solely upon evidence introduced at the hearing.
- If any member of the committee has a potential conflict of interest, it should be disclosed at this meeting.

#### \*Conflicts of interest

A conflict of interest is a relationship to a party or particular knowledge of the grievance that would prevent a person from deciding the case solely on the basis of the evidence presented at the hearing uninfluenced by matters of personal interest or other factors .Committee members and the chairperson must be able to make decisions uninfluenced by personal interest or familiarity with the parties , witnesses, facts or situation related to the grievance .A personal interest in the grievance, i.e. one in which a member stands to gain or lose personally by the committee's decision , constitutes an automatic disqualification from service and the member should immediately withdraw from further service on the committee hearing. On the other hand , prior knowledge of some general facts or a personal collegial relationship is more than collegian ,it is more likely that a decision may be affected and the person should withdraw .The key question to be answered is whether the member is able to render a decision unaffected by whatever knowledge they possess or relationship they have with the party or parties .The chairperson also have the prerogative to request a member not to continue in proceedings if he/she is convinced of an apparent conflict of interest.

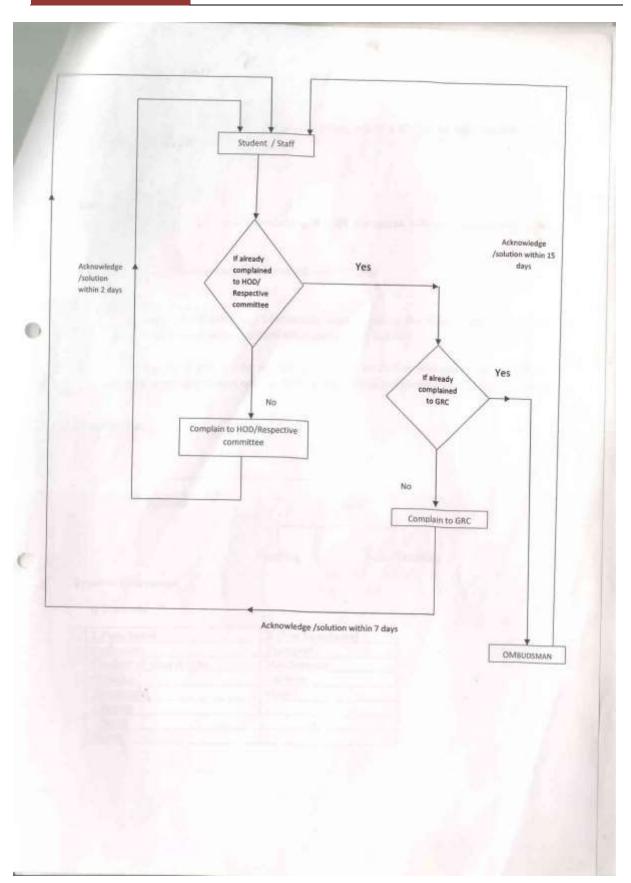
#### \*No Ex Parte Communications

The committee's responsibility is to make findings of fact and resolve the grievance based solely upon the evidence presented to them at the hearing. Committee members may not gather their own evidence or speak to a party or speak to a party or other persons regarding the grievance outside of the grievance should be done at meetings at which both parties have been provided

### **5.1.5-Doc.1-Student Grievances**

the opportunity to be present or through correspondence between the committee and any party is normally done by the chairperson with copies to all parties .If the committee believes that there is a witness who can provide information pertinent to the grievance, the chairperson may suggest to the parties that one or both call the witness to testify at the hearing in the presence of both parties or the chairperson may make those arrangements.

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# **5.1.5-Doc.1-Student Grievances**

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### MVGR Direction for the Formation of Women Grievance Cell under WEC

#### MVGR COLLEGE OF ENGINEERING

#### CIRCULAR

It is to bring to the notice of the women faculty and all the girl students that the Women Empowerment Cell (WEC) has been entrusted with the responsibility of receiving and redressing grievances specific to women, which are hitherto been referred to college Grievance cell, with effect from 1<sup>st</sup> January 2015.

However, grievances which are general in nature, not specific to gender, shall continue to be addressed by college Grievance cell. In the case of any gender specific grievance, girl students and women faculty can contact the convener or coordinator of WEC.

Convener: Ms. A.Rajya Lakshmi

Coordinator: Ms. D.Swathi Patnaik

Copy to ALL HOD's

## 5.1.5-Doc.1-Student Grievances

### **Constituted WEC Grievance Committee**

S.N O	Name of the Institute	Members of the Grievance cell with Designation	Mobile No.	Mail id
1.		<b>Convener:</b> Dr.M.Sarah Kamala Kumari, <b>Convener</b> Sr.Asst. prof., Dept. of English & Humanities	9440869769	<u>sarah9kamala@gmail.com</u> <u>Sarah_kamala@yahoo.com</u>
2.		<b>Coordinator:</b> Mrs.V.Jyothi, Asst.Prof. Dept. of IT	9701562756	jyothi@mvgrce.edu.in
		Members :		
3		Dr.N.Annapoorna Devi Assoc.Prof. Dept. of Chemical Engineering	9492019829	nadevi15@gmail.com
4	MVGR COLLEGE OF ENGINEERING (A), CHINTALAVALA	Mrs.U.N.Subhadra Devi Asst.Prof. Dept. of ECE	9959615238	<u>subhadrauppalapati@gmail</u> . <u>com</u>
5.		Mrs.B.Divya Jayalaxmi Asst.Prof. Dept. of MBA	8096923487	divyalaxmi666@gmail.com
6.	SA, VIZIANAGARAM	Mrs.M.Beulah Rani Asst.Prof. Dept. of CSE	9441472696	mbrani@mvgrce.edu.in
7.		Mrs.P.Parimala Asst.Prof. Dept. of CSE	9908934772	<u>parimala.palli@mvgrce.edu</u> . <u>in</u>
8.		Mrs.L.Sujatha Asst.Prof. Dept. of S & H	9492019808	<u>sujathalokanadham@gmail.</u> <u>com</u>
9.		Mrs.K.Krishna Kumari Asst.Prof. Dept. of EEE	9951127000	<u>krishnakumari@mvgrce.ed</u> <u>u.in</u>
10.		Ms. M.Sai Priya Asst.Prof. Dept. of Civil Engineering	8978336254	saipriya454@gmail.com
11.		Mrs. D.Geetha Accounts Assistant Non- Teaching	6281749783	pgeetha_29@ymail.com

Grams: "TECHNOLOGY" Email: grm.jntuk@gmail.com



Tel: 0884-2300994

Dt: 23.10.2019

#### Directorate of Empowerment of Women & Grievances JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA KAKINADA-533003, Andhra Pradesh, INDIA.

Dr. A. Swarna Kumari Professor in Mechanical Engg. & Director, Empowerment of Women & Grievance JNTUK Kakinada

To The Principals of Constituent & Affiliated Colleges, JNTUK Kakinada

#### CIRCULAR

This is to inform that all the Principals of the Constituent & Affiliated Colleges of JNTUK to send the details of Women Grievance Redressal Cell addressing the issues related to Girl students and Women staff members. The format is given below.

S.No	Name of the Institute	Members of the Grievance cell with Designation	Mobile no.	Mail id

In this connection, I request you to send the above information to the mail, grm.jntuk@gmail.com at the earliest.

ASS

Director, EoW&G



# MVGR College of Engineering (Autonomous)

VIJAYARAM NAGAR CAMPUS, CHINTALAVALASA VIZIANAGARAM-535 005 Phone : 08922-241199, 241732, e-mail : info@mvgrce.edu.in Website : www.mvgrce.edu.in

Dt: 24.06.2019

PRINCIPAL

#### OFFICE ORDER

Sub: Re-constitution of Women Empowerment Cell, MVGR College of Engineering (A), Vizianagaram – Orders Issued – Regarding.

-000-

To look after Women Empowerment related activities under various categories like functional, promotional, relational and official, in a smooth systematic and structural manner, a committee namely Women Empowerment Cell has been re-constituted to function for the coming year 2019 - 20. The said committee shall comprise of the following members.

SNO	FACULTY REPRESENTATIVE	STUDENT REPRESENTATIVE
1.	Dr. M.Sarah Kamala Kumari, Sr.Asst.Prof., E & H Convener	
2.	Mrs. V.Jyothi, Asst.Prof., IT Coordinator	
3.	Dr.N.Annapurna Devi , Assoc.Prof., Chemical).	Roshini (Chemical, 3 <sup>rd</sup> year)
4.	Mrs.U.N.Subhadra Devi , Asst.Prof., ECE	K.Sushma (ECE, , 3rd year)
5.	Mrs.M.Beaulah Rani , Arst.Prof., Mech	Deekshita (Mechanical, 3 <sup>st</sup> year))
6,	Mrs.L.Sujatha Asst.Prof., S & H	Supraja (CSE, 3 <sup>rd</sup> year))
7.	Mrs.P.Parimala Asst.Prof., CSE	Krishna Mounika (CSE, 3rd year))
8:	Mrs.N.Divya Jayalakshmi , Ast.Prof., MBA	K.Devika priya (MBA, 2 <sup>nd</sup> year)
9,	Mrs.Krishna Kumari, Asst.Prof, EEE	H.Vamini (EEE, 3rd year))
10	Ms.Jahnavi , Asst.Prof., Civil	Propurna Gayathri (Civil, 3rd year)
11.	Mrs.D. Geetha (Non-Teaching)	

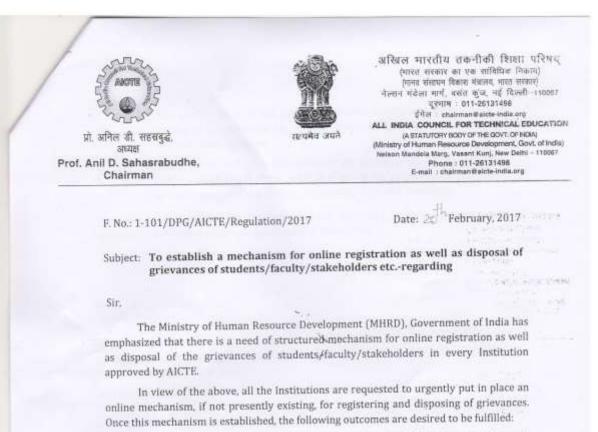
This committee shall take the overall responsibility of developing and implementing strategies for the effective administration of the issues related to Women Empowerment in the campus.

To The Members Concerned

Copy for information to: 1. DEAN – Students 2. HoDs

> Maharaj Vijayaram Gajapathi Raj College of Engineering (Autonomous) Approved by AICTE, New Delhi, and Permanently Affiliated to INTU, Kakinada Listed U/S 2(f) &12 (B) of the UGC Act 1956

# 5.1.5-Doc.1-Student Grievances<sup>13</sup>



- Each AICTE approved Technical Institution should be able to receive and dispose offthe grievances online.
- ii. Each of these Institutions should have a notice board/flex board fixed near the office of its Head, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, names, contact nos. and e-mail IDs of members of the Grievance Committee, to ensure publicity/awareness of the establishment of Grievance Redress Mechanism/Students Grievances Portal. This would help speedy redressal of the grievances and obviate/reduce the urge to lodge the grievance on pg.portal of DARPG.
- An online monthly Status Report regarding the number of grievances received, disposed off and pending as on the last day of the previous month should be informed to AICTE.
- iv. Non-registration of grievances on the portal of the Institution resulting in more number of grievances being registered on the pg.portal of Central Government which would be an indication that the grievance redress mechanism of the respective institution/organisation is not working properly to the satisfaction of the petitioners.

Page 1 of 2

- v. The performance of the grievance redress mechanism at the point of arising of the grievance i.e. Institution may be taken into account by the Accreditation Agencies.
- vi. The Council will take into account the performance of the grievance redress mechanism at the point of origin of the grievance i.e. Institution, at the time of renewal of their permission/approval every year.

All the institutions are requested to take necessary steps on the matter and submit an Action Taken Report in this regard at the earliest.

Yours faithfully,

AD\_LINA (Prof. Anil Sahasrabudhe)

#### То

The Principals /Directors, AICTE's approved Institutions.

Copy for information:

- Sh. S.S. Sandhu, Joint Secretary (PG), Ministry of Human Resource Development (MHRD), Shastri Bhawan, New Delhi- 110115.
- Sh. R. Srinivasan, Director, Technical Section-II, MHRD, Govt. of India, Department of Higher Education, Shastri Bhawan, New Delhi- 110 115.

3 Director (e-Governance)/AICTE

Page 2 of 2

	Agguer Stopha Rani (MVGR IT) < sobharani@mv gygyolyber Kumm	grce.edu.in>
AICTE Circular 1 message	Attn Principal)	
Online Grievance Rec To: sobharani@mvgrce	ressal System <director.gr.mechanism@gmail.com> Wed, Dec 6, 20 edu.in</director.gr.mechanism@gmail.com>	7 at 5:11 PM
Sub: Installatio	n of Online Grievance Redressal Mechanism	
	mechanism for online registration as well as disposal of grid ulty/stakeholders etc regarding)	evances
F. No.: 1-101/D	PG/AICTE/Regulation/2017	
	arding the new AICTE (All India Council for Technical Education tall <b>an online system for the registration and disposal of</b> our institution.	)
mandatory for a	are of this directive, we want you to inform that AICTE has made Il its affiliated institutions to establish an online grievance redre mely redressal of grievances.	
grievances rece effectiveness of	directive, an online monthly status report regarding the numbe ved, disposed off and pending should be informed to AICTE. Bes the online grievance redressal system will be a factor at the time nnual approval to an institution by the AICTE.	ides, the
	w listed companies to find the best proposal for the <b>Online Grie</b> <b>em</b> you want to install in your institution.	wance
1. Oréll Softwa	re Solutions Pvt Ltd +91 9387414000 <b>OR</b> +91 938889200	0
Website : www	edugriavance.com	
E-Mail : edugri	evance@orell.com	
2. Zybro EduS	stems +91 9388277700	
CARGES AND ADDRESS OF	zybro.com/online-grievance-redressal-system.php	
E-Mail : info@:	ybro.com	

**5.1.5-Doc.1-Student Grievances** 



Subject: Request to adhere/implement the provisions prescribed under All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019-reg.

#### Dear Sir/Madam,

In supersession of the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulation, 2012 dated 25th May, 2012, AICTE has been framed All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 which is published in official Gazette of India on 19.11.2019. The said Regulations are available on AICTE web portal. These Regulations are aimed at addressing and effectively resolving grievances of students of AICTE approved Technical Institutions.

2. These Regulations shall apply to all Technical Institutions recognised or approved by the All India Council for Technical Education as per Section 10(k) of the All India Council for Technical Education Act, 1987.

 In view of the above, all AICTE approved institutions are hereby requested to adhere/implement the provisions prescribed under these Regulations.

Yours faithfully,

2.12.1

(Prof. Rajive Kumar) Member Secretary

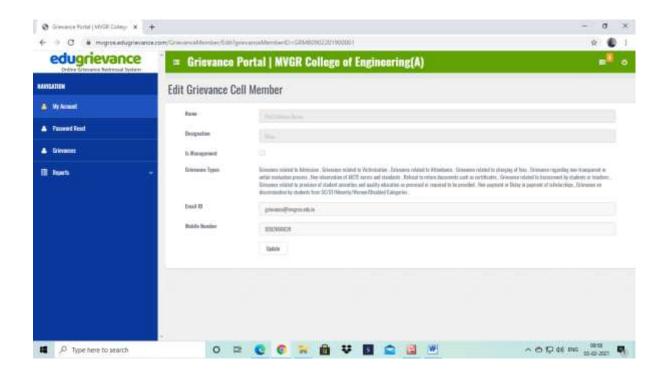
The Principals/Directors, AICTE Approved Institutions

Copy to:

The Regional Officers, AICTE

### **Online Grievance Portal of MVGR**





5.1.5-Doc.1-Student Grievances

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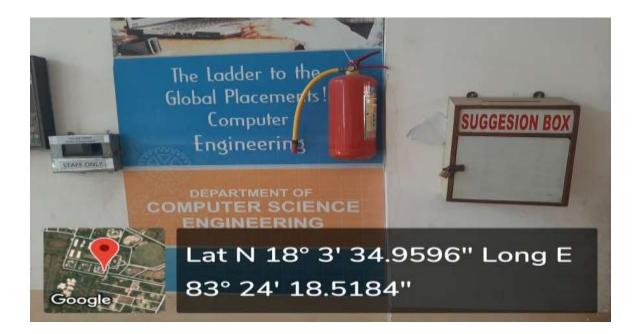
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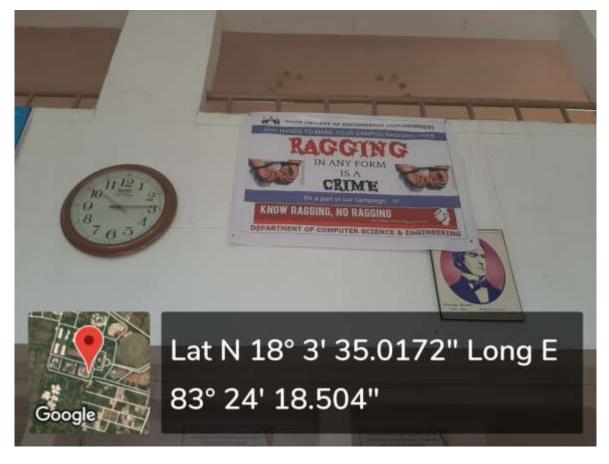
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# 5.1.5-Doc.1-Student Grievances<sup>19</sup>

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Access and Awareness resources on campus for Grievance Redressal System : Suggestion/ Grievance Boxes.



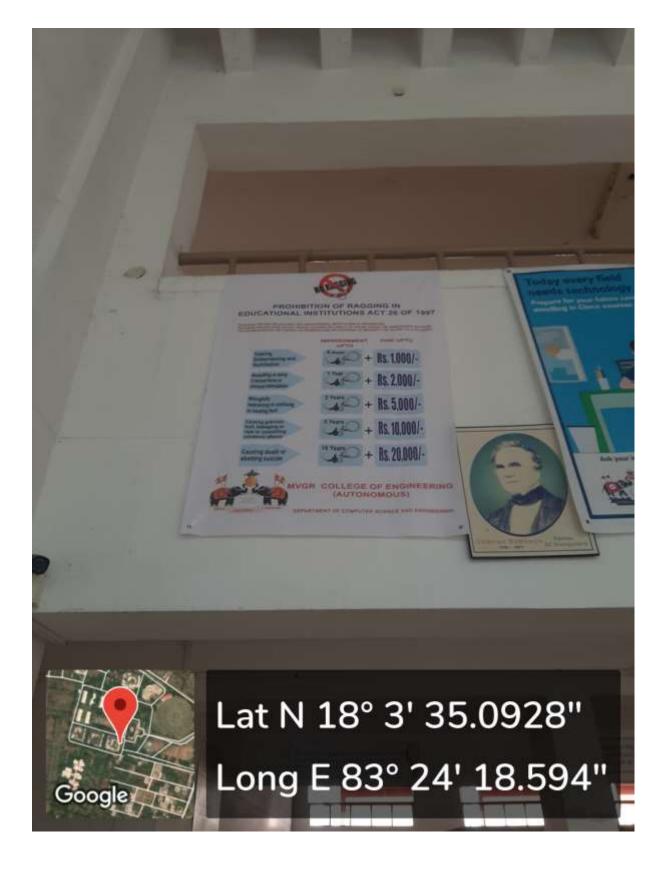


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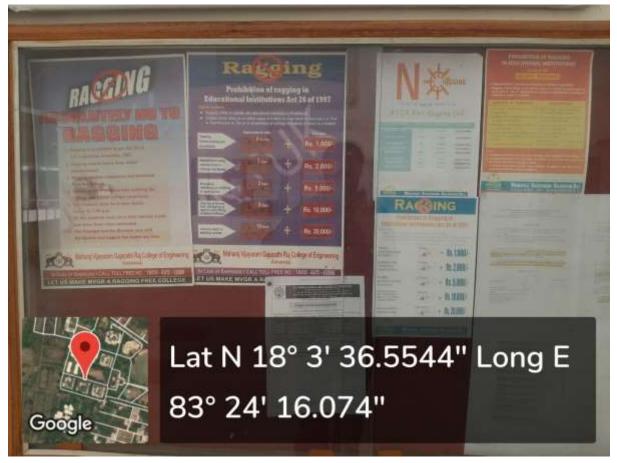
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**5.1.5-Doc.1-Student Grievances** 



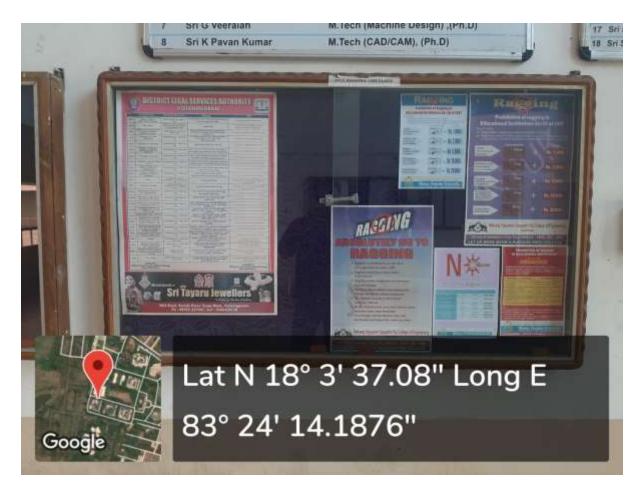






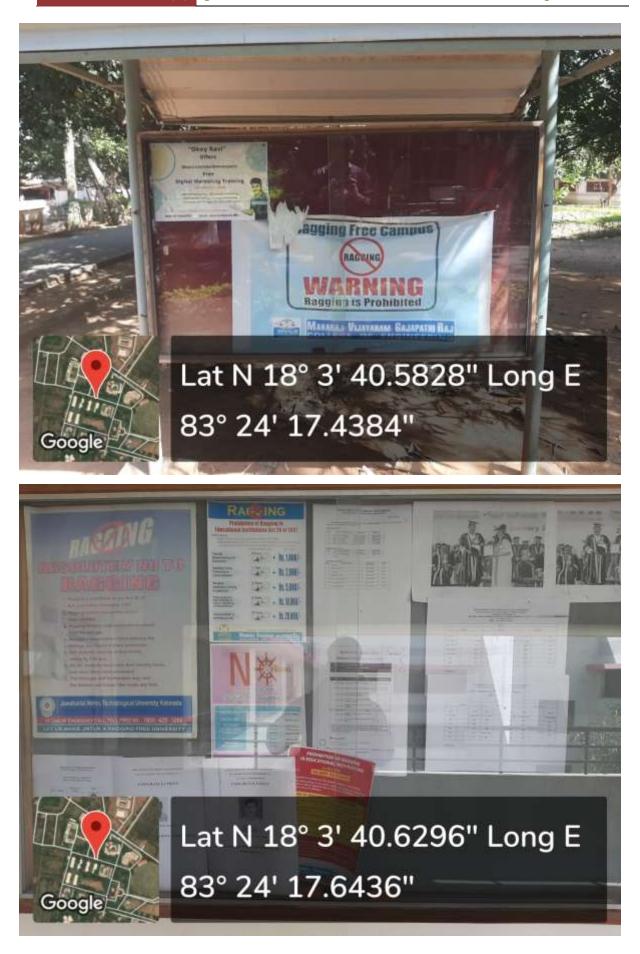
## 5.1.5-Doc.1-Student Grievances



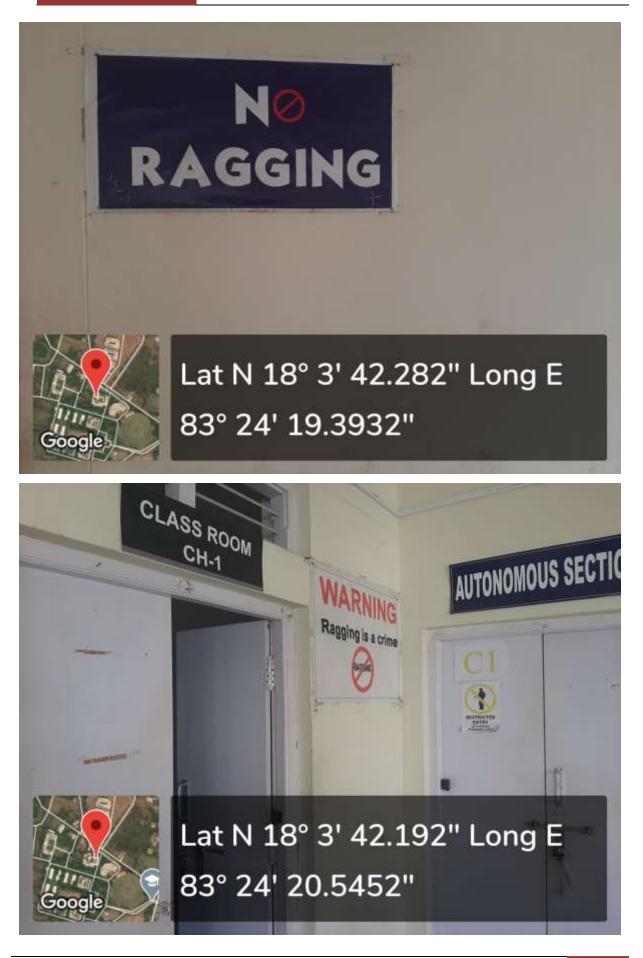


### 5.1.5-Doc.1-Student Grievances





5.1.5-Doc.1-Student Grievances



5.1.5-Doc.1-Student Grievances



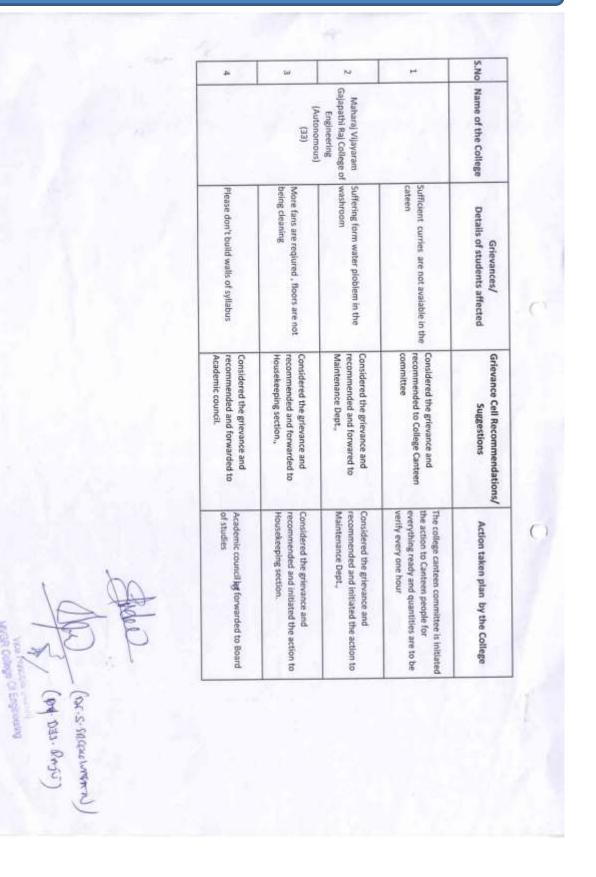
Year-wise Student Grievance Redressal Reports (2015-20)

### **Grievance Action Taken Reports - 2019-20**



### **Detailed Report**

Grievant Name	Grievance Category	Grievance Type	Date Of Posting	Subject	Grievance Status	Attended by
Karimelli Eswara Sai Prasoon	Student	Grievance related to charging of fees	05-08-2019	Collection of late fee	Viewed	
P V N M RAJU	Student	Non-observation of AICTE norms and standards	09-08-2019	My Helmet got robbed which was parked near ATM (on August 6th)	Viewed	
K S S K SURAJ VARMA	Student	Grievance related to provision of student amenities and quality education as promised or required to be provided	09-08-2019	SWECHA ROOM	Viewed.	
ALTI SAI KRISHNA	Student	Grievance related to charging of fees	09-08-2019	Regarding late fines in ECE DEPARTMENT	Viewed	
Divya karn	Student	Grievance related to harassment by students or teachers	10-08-2019	Commenting	Viewed	
K S S K SURAJ VARMA	Student	Grievance related to provision of student amenities and quality education as promised or required to be provided	10-08-2019	MODIFIED ACADEMIC CALENDAR FOR FINAL YEARS	Viewed	Prot.S.Mohan Kumar



# 5.1.5-Doc.1-Student Grievances

Sir.

please don't build Walls of synabus for learning. you taught us deeper kearning. But It rea no worth of there is no chance for sharing. It would be better if knowledgeble & understandable senowed persons like you take a step forward & Give us a chance for innovative ideas. As I believe every student in our department has his own idea & han and has an burning parsion to work on it but we need your help in bringing out wonderful ideas & to facilitate us with your invedible knowledge & mare our duams come true. I stut spare an hour in your schedule

I Tuit spare an nour in your scharter Come to our classes speak with us let us share our innovative Ideas with you. It possible we can form groups to work on them & its those ideas an form groups to work on them & its those ideas are really good we can publish or make an expo. are seally good we can publish or make an expo. I feel this is seal learning with saturfaction. Hoping you consider this

Thanking you.

30

**5.1.5-Doc.1-Student Grievances** 

#### [REDRESSAL OF STUDENT GRIEVANCES] MVGR (A)

The Principal MULA College of Engineering chintelaveleya

Respected Six.

50

I am the Student of Britch I years in your College. After finishing of my labition going to cantern that time the every way not available, only rice and Cambur available. My clan well and my self facing this problem due to lake of food availableting in the Cantorn. Sa kindly Address this problem.

Nizianogaram

Page 31 of 56

To The principal, MVCR rollige of Engineering, vitianogowan. Respected Sir, kle are suffering from worken problem in the bathrooms. sometimes the challencomes are not working properly the challencomes are not working properly when tops are also not no good. some t 30 are changed because of that excous of worken getting worked. so pheare of worken getting worked. so pheare inform to the concentred persions to work on it and revolve it as isons of possible.

Accuracity you,

yours faithfully, Stutenty, Cie Depurtment

Page 32 of 56

the classoom, more fins are required and there is need for regulators

> clammoon floor are not been moped by theirse cleaning staff.

50 The principal, MUCIR colligne of Engineering, Vi-Fianagowaw. Respected Sir, We are suffering from water problem in the bathrooms. some fines the bulknoomin are not washing properly. patien tapes are also not no good. some A 30 are duringed because of that excous of water getting workfiel. so pheane to suform to the concentred perisionin to would an of and revolue it as ison

as pourible.

yours faithtuly, Stutenty, Che Depentment

## 5.1.5-Doc.1-Student Grievances

- thanking you,

30-11-19 SE A meeting is connened render the chairmanship of Dean - students, Snis Mohan Kumer sir on 30-11-19 at 2pm in office Dean-Students. Agenda Giral's Dress code = A seprente wouthing room for gods - Schnich sig Programmes for good Students Minales - It has been suggested to maintain an enclusive Book for the department level mechigo If this been decided to aseringe a ceperate hearing room for girle when an lisgent need awter, It has seen Suggested to give monthly seport from Each dept It has been decided to gruble the Shaluts to strictly bellow the college Etiquette regarchy dress code - it has been devided to asserge regular sanity meeting to shelpt by chiling gaust from outride .

Branch Signature Name 1) Mr. S. Mohan Kumar R Dean-students 2) Dr M Barah Kamela Kum centiened 3 Dr.N. Annapuna Deni chem Rolo CBE p. Parimala 4) Mech M. Beulah Ram 5) ECT U.N. Subhadradeni Mary 6 N. Diwya Jaya lakahmi MBA 7) 0.270 V. 578+820 25 8) M. Sai Prinja Civil 7) Swathe Lokanadhawy EEN 10

# **5.1.5-Doc.1-Student Grievances**<sup>35</sup>

Page 35 of 56

5-12-19 abreco ig Superintendent of Police, ld see the ger shout Minertes It what where decided to visit adopted willages hamely childalaralose, Raghumanda, Boddavalasa with the Title " Krisha Sensitizing Rural Canpust to aware Rural women to Saftely measures against social tils 00 4-12-2019 Jam 9.30 Are-12.30 pm. It has been devided to Emile Sp Madam of Vizianagaram to addrey the god students on Safety measured to the lather at the time of difficultion

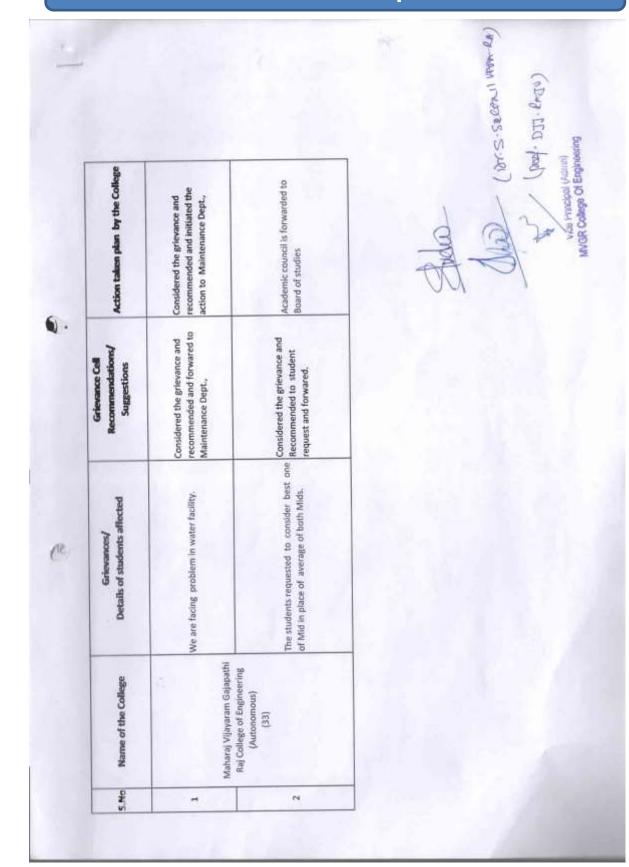
Signature Branch Name EGH Do Afro landalam V. Stotle 88 Mach MBulah Ram CSE P. Parimala De U.N. Subhadradevi E.C.G N Dinya Jaya lakehmi M. Sai Prinja Gyalle Coranadham MBA M SP Civil EEH 100

MEETING WITH STUPENTS 16.12.19 has been resolved no food Shortage during Breakfort lime Jurch time, dinner lime, Snack lime Proper usage of Inventary. Dissing hygiene 3 Proper monitoring of Supervitors 1. Dean Students Dr.G. ANJANEYULU PI Engo. (A) 2 3. K Munalidhan A. S.V.J. Ryo 新 J. Shypom Sundata Ran

		Meeting with Students 16.12.19
1	1,	Revision of menu
÷		According to Student imputs
	2.	Dinning hygjere
		0 0 0'
÷	3.	mess termine 1130 to 200 linety and
		Mess termine 11:30 to \$00 linch
-	2	Dr. GANJANGYIN MCCAREA (M)
	2.	Dr. GANJANGULU
		P. V.J. Roju.
÷	~	Kommentersten K
		S. Haribaby AOII S. S. Haribaby G. Ehanu Prakash A033 G. B.R.
		K. Sai Alot
÷		Priorier Pfelie
T		V. Latish Kunar BIIO v. Latish kumar
-		P.B.D. Granesch BOIS P. Convesty
t	-	FKSVBhargau A228 Elcsudrangau
		T.V. Sharimurtha A204 T.V.S.R.
-		NH.S.Satzuba A214 Vts
-		
-	-	

6	
-	meeting with Standents: - 17/2/2020
1.	Review as sladent menu, feedback, diming lining.
Z.	Review on cité citège, Digit of librenz Mage, & limings
3.	Revers on Extre-manipular activities. Indear & outdoor,
4	Reiser on Studict discipline, antigging
-	
2, (	Chief worden (Markin Boy Planet)
	Rossdert coarden. Il 1978/2000
4.	Besident coorden Fraze

99.03.2020. . Students discipline. e. Dinning hygiene 3. Student Menn related Issues. 4. Review on wage of Zym, diffed library and study timingt in the on Water. S. Review on better ways of holled Amerithes. 1. Dean Students Marine 2. Aug warden Marine 3. Rogident warden II of Motorse 4. Regident warden Ital Motorse	)		
<ul> <li>2 Dinning hygiene</li> <li>3 Student Menu related 188men.</li> <li>4. Review on ulege of zym, difiled library and study liminge on the on hottel.</li> <li>5: Review on better ways og holled Amenitien.</li> <li>1 Dean Students 2</li></ul>			
3. Student Menu related 185mes. 4. Review on usage of zym, diplat library and study liminge on the on hotter ways of holled Ameritien. 1. Dean Students 2000 2. Aug warden 2000 100000000000000000000000000000000		1,	students discipline
4. Review on whege of zym, difiles librony and study livnings in the on hotal. S: Review on better ways of holles Amenilien. Dean Students 2000 2. Aug warden Wardson 3. Rogdard warden IN grotesse		2.	Dinning hygiene
S. Review on better wage og holled Amerikien. 1 Dean Students 2 marine 2. Avef warden 2 marine 3. Rogident coarden IS 97372020	4	З.	Student Menu related issues.
S. Review on better wage og holled Amerikien. 1 Dean Students 2 men 2. Aug warden Capital 3. Rogident coarden IS 97372020		Cr.	Review on usage of zym diplat
Amerilier. 1 Dean Students 2	8		in the on hoster.
Amenitien. 1. Dean Students 2 2. Auf Warden. 3. Resident warden. 1. Dean Students 2 1. Dean Students	-	S.	Review on better wage of holled
2. Chief Warden. We Remain 3. Resident- warden II gjotzeze	2		Amenitien.
2. Chief Warden. We Remain 3. Resident- Warden II gjotzeze			
2. Chief Warden C. Roman (1) 3. Rosadent- Warden II gjoten 20			
3. Resident-coarden <u>III 9/9/2020</u>		1	Dean Students 2 -
1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		Z.	Chief Warden, C. Rymond M
h. Regidut warden Hosse		З.	Resident-coarden II 9/3/2020
	-	4.	Regident warden \$1320
	-	_	



# **Grievance Action Taken Reports - 2017-18**

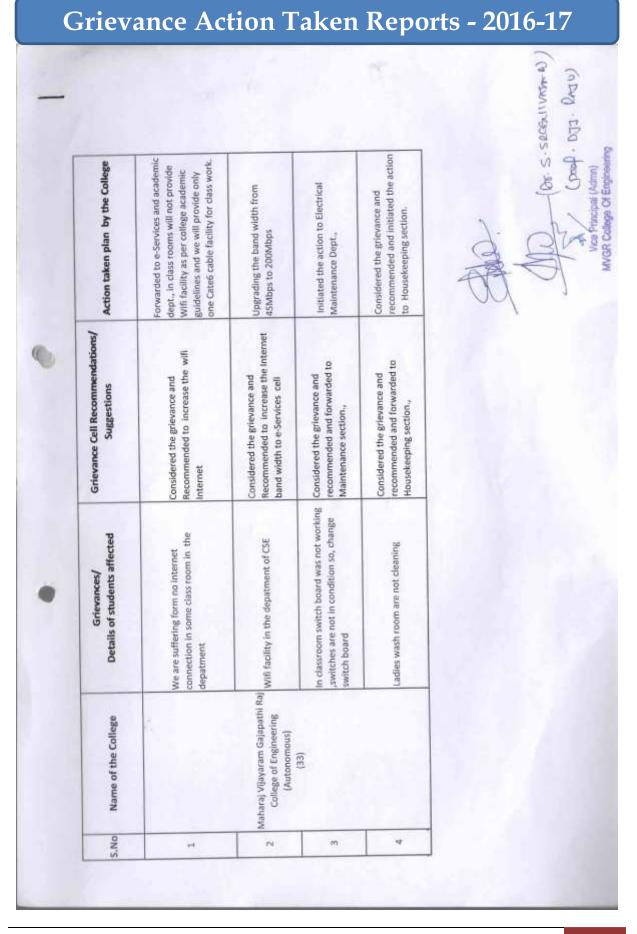
**REDRESSAL OF STUDENT GRIEVANCES** 

MVGR (A)

# **5.1.5-Doc.1-Student Grievances**

Requesting Vizianaglam; Letter Dt 4-2-17 the HOD.Sir. MVCIR college of Engineering Vizianagaram. Sin. I'm your Student. And Studying taking A velage of Both 1= 2nd wild and please steplaced them as Bert of Both mid term Exam's Bis Because of that many Student lead they Way to fail side. If we get good mally in 1st mid Exam's E Less mark's in 2nd mid. then we will get less Avelage mallis and i'll fail in the final Exam's. Sig. Every one. is not a topper. some people like Me. Were looses. and with heart will hope that you'r will change the Autonomous ple's in talang Bast of 2 mid Exam's. Sin. We were Waiting of our for good new's. Thomking you sig, your faithfally. Student.

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## 5.1.5-Doc.1-Student Grievances

Requestion telta outra criptic 10 Theilob CEE Department, MVGRCE WEN. Sir, we are unable acon the Internet Ruspicted St. facility, lab. Thus please provide the with in our departments So that we can use not facility in our tastin. for our projecto. Thanky y y and full dully Student of H. Tech Sir we want Internet facility cindly provide wifi in CSE block. In class room 1 Switch bound was not working switches are not in condition so change(old) Switch boards Fans are not sufficient Size In ladies wash room the flush tanks are not working and some wash basin takes not closing. Please take can of it. are

# 5.1.5-Doc.1-Student Grievances

# **Grievance Action Taken Reports - 2015-16**

S. No.	Name of the College	Year of Establishment of Grievance Cell	Members of the Grievance Cell	Grievances/ Details of students affected	Grievance Cell Recommendations/ Suggestions	Action taken plan by the College
I.	Maharaj Vijayaram Gajagathi Itaj College of Engineering (Autonemous) (33)	Vijayaram I.MRS.B.ARUNA KUMAJ Jajapathi Ilaj 4.MR.M.VENU MADHAV College of 2008 5.MR.G.V.S.K. REDDY Engineering 6.Dr.S.CHANDRA MOUL Autonomous) 7.MR.S.RAMANA MURTI	2.Dr.M.SUNIL PRAKASH 3.MRS.B.ARUNA KUMARI 4.MR.M.VENU MADHAV	To invite core companies to the Institution for placements	Considered the grievance and recommended to provide more placements in core companies	T&P Cell has initiated the action to invite core companies to the Institution
2				Request for Girls waiting hall	Recommended to provide Girls waiting hall	Girls waiting hall was provide in th second floor of CSE Department
3			6.Dr.S.CHANDRA MOULI 7.MR.S.RAMANA MURTHY	Internet	Recommended to increase the Internet band width	Upgrading the band width from 45Mhps to 200Mhps
4			9 Justice B.V.Ranga Raju	Request for additional stops of buses coming from Visakhapatnam	Considered to provide additional stops	Additional stops were provided at GVMC, Puma market, Visskhapatnam Steel Plant

## CONSTITUTION OF ANTI-RAGGING COMMITTEE FOR THE YEAR 2019-20

Formation of Committees

#### I. Institute Anti Ragging Committee

- a. The Director of the Institute- Chairperson
- b. Deputy Director of the Institute- Member
- c. 3 to 4 faculty members of the Institutes- Member
- d. Administrative Officer/Assistant Administrative Officer/ Office Superintendent of the Institute- Member
- e. Students' representatives- Member

#### **II.** Institute Anti Ragging Squads

- a. To be nominated by the head of the institute with representation as may be considered necessary from the campus community.
- b. Each head of the Institute will constitute number of Anti Ragging squads based on number of blocks and strength of the student so that Anti-Ragging measures can be effectively implemented.
- c. Anti-Ragging Squads will comprise of senior faculty members.

#### **III.** Mentoring Cells

To be established at the end of the academic year with the following considerations.

- a. Senior students to act as mentors for the freshers
- b. One mentor for six freshers
- c. One mentor of higher level for six mentors of lower level
- d. One faculty member for a group of higher level mentors

Roles and Responsibilities of Anti Ragging Committees

#### I. Institute Anti Ragging Committee

- a. To ensure compliance with the provision of UGC regulation 2009 at the institute level
- b. To monitor and oversee the performance of Anti-Ragging Squads in prevention of ragging in the institution
- c. To take appropriate action in case an incident of ragging is reported by Anti-Ragging Squad of the institute and to further inform/get approval of action to be taken from University Anti-Ragging Committee.

#### **II.** Anti-Ragging Squad

- a. To make surprise raids on academic blocks/hostels and other places vulnerable to incidents of and having the potential of ragging.
- b. To conduct on the spot enquiry/action in to any incident of ragging if noticed.
- c. Anti-Ragging Squad shall maintain the record in the register of the surprise visits.

**III.** Mentoring Cell

#### **Senior Level**

a. To guide and support as well as to interact with freshers through junior level mentors

#### Junior Level

a. To mentor freshers, interact with them and to provide congenial and welcoming environment on the campus

Action Procedure

- a. Anti-Ragging Squad will immediately inquire and report any incidence of ragging or abetment of ragging noticed by them immediately to the head of the institute and also to the Anti-Ragging Committee
- b. Immediate action as per the situation will be taken by the Institute Anti Ragging Committee which may include:
  - i. Immediate suspension of involved students
  - ii. Sending reinforcements or any help if required.
  - iii. Forwarding the report of the incident to the Anti-Ragging Committee of the University.
- c. The Anti-Ragging Committee will examine the report and recommend appropriate punishment to University Anti Ragging Committee for approval (Reporting of the matter to the Civil Police or District Administration or lodging of complaint/FIR will not be done without the approval of University Anti Ragging Committee).

If any incident, even minor is reported, in addition to action taken with regard to that incidence the anti-Ragging measures will be reviewed and strengthened with immediate effect.

#### MEMBERS OF ANTI-RAGGING COMMITTEE

Sl.No	Name	Role	Designation	Mobile Number	Email ID
1	Dr. K.V.L. Raju	Chairman	Principal	9440018656	principal.mvgr@gmail.com
2	Mr. S. Mohan Kumar	Convenor	Dean Students	9392666626	dean.std@mvgrce.edu.in
3	Mr. Srikanth	Police Representative	Sub-Inspector, Denkada	9440795927	sho_dkd@vzm.appolice.gov.in
4	Dr. Nandini C.P.	<b>Civil Representative</b>	Associate Professor	8317502839	
5	Mr. P. Srinivasa Rao	Local Media	Reporter	9441306968	Srinupyla57@gmail.com
6	Mr. Abdul Ravoof	NGO	Senior Advocate Member	7032713033	abdulravoofatb@gmail.com
7	Dr. G. Anjaneyulu	Faculty Members	Professor	9491759682	anjaneyulu.mvgr@gmail.com
8	Smt. L. Sujatha	Faculty Members	Assistant Professor	9492019808	sujathalokanadham@gmail.com
9	Dr. Kamala Kumari	Faculty Members	Assistant Professor	9440869769	saprirajan@yahoo.com
10	Mr. A. Ramachandra Raju	Faculty Members	Assistant Professor	9440345267	raghuraj.raju@mvgrce.edu.in
11	Dr. B. Sarva Rao	Faculty Members	Associate Professor	9666375998	sarvarao@gmail.com
12	Mr. Vodesala Govinda	Parents Representatives	Business	8106759911	priyavodesala1999@gmail.com
13	Mr. Mandapaka Meena Madhavi	Parents Representatives	Homemaker	9010188922	msmanogna@gmail.com
14	Karimelli Eswara Sai Prasoon	Student Representatives	Student President	7013418580	prasoonkarimella@gmail.com
15	Jampana Rohith Varma	Senior students	Student	8493378561	irrmraju69@gmail.com
16	Ramba Jaya Chaitanya	Senior students	Student	9553789485	jayachaitanyak3@gmail.com
17	Potnuru Dikshita	Senior students	Student	7981357883	potnurudikshita@gmail.com
18	Poosarla Mansi	Senior students	Student	8639273073	mansipoosarla@gmail.com
19	Mr. Y. Siva Kishore	Non Teaching Member	Technician Gr-I	9440736994	svkishore1986@gmail.com
20	Mr. P. Ravi Varma	Non Teaching Member	Generator Operator	9492022566	office.mvgr@gmail.com
21	Mr. S. Ramesh Kumar	Non Teaching Member	Jr. Assistant	9866621799	rameshsuvvada@yahoo.com

#### ANTI – RAGGING SQUAD

SL.NO	NAME OF THE FACULTY	DEPT.	MOBILE NO
1.	MR. M VYKUNTA RAO	E&H	9441179911
2.	LT. A. RAMACHANDRA RAJU	E&H	9440345267
3.	MR. M PRAVEEN KUMAR	CSE	9701186070
4.	MR. S. LINGA RAJU	MECH	9247249483
5.	MR. K. V. KRISHNAM RAJU	CIVIL	9490107186
6.	MR. G SIMHACHALAM	EEE	9177263886
7.	MR. K. TIRUPATHI RAO	CHEM	9494011959
8.	MR. G. SRINIVASA RAO	ECE	9491840901
9.	MR. Y. ANJINIKUMAR	IT	8185007121

## Mentoring Cells at Hostel Level (Boys):

SL.No	Name of the Member	Role	Designation
1	G. ANJANEYULU	Convener	Chief Warden
2.	J SYAMSUNDARA RAO	Members	Asst. Warden
3.	V JAGANADHA RAJU	Members	Asst. Warden
	SAGI		
4.	MANIKANTA	Member	Mess Secretary
5.	HARI BABU	Member	Student Committee
			Member

#### Mentoring Cells at Hostel Level (Girls):

SL.No	Name of the Member	Role	Designation
1	L SUJATHA	Convener	Warden
2.	USHA RANI	Members	Residential Warden
3.	M SURYA KUMARI	Members	Asst. Warden
4.	P SUNEETHA	Members	Asst. Warden
5.	POTNURU DEEKSHITA	Member	Mess Secretary
6.	P SOUNDARYA	Member	Student Committee
			Member

#### Media Campaigning :

Date	Name of the Activity	Brief Description	Resource Person
25 <sup>th</sup> June 2019	Legal Awareness Program on ANTI- RAGGING	A Legal Awareness program was held in association with District Legal Service authority, Vizianagaram.	Smt. V.Lakshmi Rajyam (Senior Civil Judge and Secretary District Legal Services authority) Mr.N.V.Prabhakar Rao , C.I., Bhogapuram
27 <sup>th</sup> Aug 2019	An Awareness Programme on Ragging, usage of Helmet while riding the bikes, Utilization of Social Media	As a part of Induction Program to first Year An Awareness Programme on Ragging, usage of Helmet while riding the bikes, Utilization of Social Media was conducted	Mr. B.B.S. Ganesh, S.I., Gajuwaka Division

#### **Media Clippings:**

# Awareness programme on legal issues held at MVGR

#### HANS NEWS SERVICE

Vizianagaram: MVGR College of Engineering conducted a Legal Awareness programme with the support of District Legal Service Authority (DLSA) on Tuesday. In the meet, V Lakshmi Rajyam, Senior Civil Judge and Secretary of DLSA stated that ragging should be eradicated from educational institutes and every student should take the responsibility for fulfilling this great cause.

Later, Circle Inspector of Bhogapuram N V Prabhakar Rao educated the students regarding the traffic rules and regulations and also about students role in society.

Principal Dr KVL Raju explained the mechanisms that are initiated and followed to pre-



V Lakshmi Rajyam, Senior Civil Judge addressing the students of MVGR College of Engineering in Vizianagaram on Tuesday

vent the ragging in the campus and also students responsibilities to control this dangerous culture. Shaik Raheem, Senior Advocate Member, DLSA, Vice–Principal Dr Y M C Sekhar, Dean-Students S Mohan Kumar, Staff and students participated in the programme.





# ఎంవీజీఆర్ కళాశాలలో విద్యార్దులకు అవగాహనా సదస్సు



విజయనగరం (నేబిమనదేశమ్ (పరినిధి): స్థానిక ఎంబీజీఆర్ ఇంజినీరింగ్ కళాశాలలో మొదటి సంవత్సర విద్యార్ధులకు ర్యాగింగ్, (టాఫిక్, సోషల్ మీడియాపై తీసుకోవల్సిన జాగ్రత్తలపై మంగళవారం అవగాహనా సదస్సు నిర్వహించారు. ఈ కార్యక మానికి ముఖ్య అతిధిగా గాజువాక డివిజన్ ఎస్ఐ బీబీఎస్ గణేష్ పాల్గొన్నారు. ఈ సందర్భంగా ఆయన

మాట్లాడుతూ (ప్రస్తుతం ర్యాగింగ్లు పాల్పడితే అమలయ్యే చట్టాలను గుర్చి విద్యార్ధులకు వివరిం చారు. అంతే కాకుందా వాహనాలు నదుపుతు న్నప్పుడు హెల్మెట్ తప్పనిసరిగా ధరించాలని, లైసెన్స్ లేకుందా వాహనం నదుపరాదని హెచ్చరించారు. విద్యార్ధులు జాగ్రత్తగా ఉండి ఉజ్వల భవిష్యత్తును నిర్మించుకోవాలని సూచించారు.



## තු ෆීංෆාඡා බෘදා යිම් සිමණ බාත්බ

డెంకాడ, న్యూస్టుడే: మండ లంలోని చింతలవలసలో ఉన్న ఎంబీజీఆర్ ఇంజినీరింగు కళాశా లలో మంగళవారం ప్రథమ సంవ త్సరం విద్యార్థులకు ర్యాగింగ్ నిరో ధక చట్టంపై అవగాహన సదస్సు నిర్వహించారు. ముఖ్యఅతిథిగా గాజువాక డివిజన్ ఎస్ఐ బి.బి. ఎస్.గణేష్ పాల్గాని మాట్లాడుతూ



మాట్లాదుతున్న ఎస్ఐ గణేష్

కళాశాలల్లో ర్యాగింగ్కు పాల్పడి జీవితాలను నాశనం చేసు కోరాదని హితవు పలికారు. తోటి విద్యార్థుల పట్ల అనుచి తంగా వ్యవహరిస్తే ఎదురయ్యే సమస్యలు, ర్యాగింగు నిరో ధక చట్టాల గురించి అవగాహన కల్పించారు. డ్రైవింగ్ లై సెన్సు లేకుండా వాహనాలు నడుపరాదని, శిరస్తాణం తప్పనిసరిగా ధరించాలని సూచించారు. క్రమశిక్షణతో చదువు కుని ఉజ్వల భవిష్యత్తును నిర్మించుకోవాలని ఆయన సూచిం చారు. సదస్సులో అధ్యాపకులు, విద్యార్థులు పాల్గొన్నారు.

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# Prohibition of Ragging in Educational Institutions Act 26 of 1997

Salient Features

Ragging within or outside any educational institution is Prohibited. Ragging means doing an act which causes or is likely to cause insult or annoyance or fear or Apprehension or Threat or Intimidation or outrage of modesty or injury to a student.





#### Antiragging Message:

