5.1.5. 
The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

INDEX

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td>
<td>01 to 19</td>
</tr>
</tbody>
</table>
Minutes of Meetings of Student redressal committee, prevention of sexual harassment committee and Anti Ragging Committee

30-11-19

A meeting is convened under the chairmanship of Dean-Student, Sri. Mohan Kumar Sir on 30-11-19 at 8PM in the Dean-Student office to discuss the following agenda:

1. Any grievances
2. Dress code
3. Separate waiting room for girls
4. Sensitization programme for girl students

Minutes

- It has been suggested to maintain an exclusive book for the department level accounts.
- It has been decided to arrange a separate waiting room for girls whenever an urgent need arises.
- It has been suggested to give monthly report from each dept.
- It has been decided to guide the students to strictly follow the college etiquette regarding dress code.
- It has been decided to arrange regular sensitization meetings to students by inviting guest from outside.

5.1.5-Doc.2-Minutes of Meeting
5.1.5-Doc.2-Minutes of Meeting
5-12-19

Agenda

- Village visit
- Inviting Superintendent of Police, VR to address the girl students

Minutes

- It has been decided to visit adopted villages namely Chintalavalasa, Raghunanda, Boddavalle with the Turtle & Bisha Sensitizing Rural Campaign to aware Rural women to take safety measures against Sexual abuse on 4-12-2019 from 9.30 am - 10.30 pm.
- It has been decided to invite SP Madam of Vizianagaram to address the girl students on safety measures to the listeners at the time of difficulty.
5.1.5-Doc.2-Minutes of Meeting
Meeting with Students
16.12.19

It has been resolved no food shortage during breakfast time, lunch time, dinner time, snack time.

2. Proper usage of Inventory

3. Dining hygiene

4. Proper monitoring of Supervisors during mess timing

1. Dean Students
   2. Dr. G. Anjaneyulu
   3. K. Muraleedharan

S. V. S. Rao
J. S. S. Pandian

5.1.5-Doc.2-Minutes of Meeting
Meeting with Students 16.12.19

1. Revision of menu
   According to student inputs, menu changed.

2. Dining hygiene

3. Mess cleaning 11:30 to 4:00 lunch
   Toilets & Bopparills.

Dean Students

2. Dr. Gangadhar

S. Hanibabu A01
S. Hanuprakash A03

K. Sa A07

P. Hanumanta

V. Latish Kumar B010
P. B. Ganesh B015
R. Suneel B020
E. S. V. Bhargav A228
T. N. Somanatha A204
S. Selvakumar A214

5.1.5-Doc.2-Minutes of Meeting
Meeting with Students—19/12/2020

1. Review on student menu, feedback, dining timings.
3. Review on extra-curricular activities, indoor & outdoor.
4. Review on Student discipline, anti-ragging measures.

1. Dean Students
2. Chief Warden
3. Resident Warden 30th 19/12/2020
4. Resident Warden 30th 19/12/2020
5.1.5-Doc.2-Minutes of Meeting

1. Students discipline.
2. Dining hygiene.
3. Student Menu related issues.
4. Review on wage of Zpm digital library and study timings in the PG hostel.
5. Review on better wage of hostel amenities.

1. Dear Students [Signature]
2. Chief Warden [Signature]
3. Resident Warden [Signature]
4. Resident Warden [Signature]

09.03.2020
Formation of Committees

I. Institute Anti Ragging Committee

a. The Director of the Institute- Chairperson
b. Deputy Director of the Institute- Member
c. 3 to 4 faculty members of the Institutes- Member
d. Administrative Officer/Assistant Administrative Officer/Office Superintendent of the Institute- Member
e. Students’ representatives- Member

II. Institute Anti Ragging Squads

a. To be nominated by the head of the institute with representation as may be considered necessary from the campus community.
b. Each head of the Institute will constitute number of Anti Ragging squads based on number of blocks and strength of the student so that Anti-Ragging measures can be effectively implemented.
c. Anti-Ragging Squads will comprise of senior faculty members.

III. Mentoring Cells

To be established at the end of the academic year with the following considerations.

a. Senior students to act as mentors for the freshers
b. One mentor for six freshers
c. One mentor of higher level for six mentors of lower level
d. One faculty member for a group of higher level mentors

Roles and Responsibilities of Anti Ragging Committees

I. Institute Anti Ragging Committee

a. To ensure compliance with the provision of UGC regulation 2009 at the institute level
b. To monitor and oversee the performance of Anti-Ragging Squads in prevention of ragging in the institution
c. To take appropriate action in case an incident of ragging is reported by Anti-Ragging Squad of the institute and to further inform/get approval of action to be taken from University Anti-Ragging Committee.
II. Anti-Ragging Squad

a. To make surprise raids on academic blocks/hostels and other places vulnerable to incidents of and having the potential of ragging.
b. To conduct on the spot enquiry/action in to any incident of ragging if noticed.
c. Anti-Ragging Squad shall maintain the record in the register of the surprise visits.

III. Mentoring Cell

Senior Level

a. To guide and support as well as to interact with freshers through junior level mentors

Junior Level

a. To mentor freshers, interact with them and to provide congenial and welcoming environment on the campus

Action Procedure

a. Anti-Ragging Squad will immediately inquire and report any incidence of ragging or abetment of ragging noticed by them immediately to the head of the institute and also to the Anti-Ragging Committee
b. Immediate action as per the situation will be taken by the Institute Anti Ragging Committee which may include:
   i. Immediate suspension of involved students
   ii. Sending reinforcements or any help if required.
   iii. Forwarding the report of the incident to the Anti-Ragging Committee of the University.
c. The Anti-Ragging Committee will examine the report and recommend appropriate punishment to University Anti Ragging Committee for approval (Reporting of the matter to the Civil Police or District Administration or lodging of complaint/FIR will not be done without the approval of University Anti Ragging Committee).

If any incident, even minor is reported, in addition to action taken with regard to that incidence the anti-Ragging measures will be reviewed and strengthened with immediate effect.
MEMBERS OF ANTI-RAGGING COMMITTEE

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name</th>
<th>Role</th>
<th>Designation</th>
<th>Mobile Number</th>
<th>Email ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr. K.V.L. Raju</td>
<td>Chairman</td>
<td>Principal</td>
<td>9440018656</td>
<td><a href="mailto:principal.mvrg@gmail.com">principal.mvrg@gmail.com</a></td>
</tr>
<tr>
<td>2</td>
<td>Mr. S. Mohan Kumar</td>
<td>Convenor</td>
<td>Dean Students</td>
<td>9392666626</td>
<td><a href="mailto:dean.std@mvgrce.edu.in">dean.std@mvgrce.edu.in</a></td>
</tr>
<tr>
<td>3</td>
<td>Mr. Srikanth</td>
<td>Police Representative</td>
<td>Sub-Inspector, Denkada</td>
<td>9440795927</td>
<td><a href="mailto:sho_dkd@vzm.appolice.gov.in">sho_dkd@vzm.appolice.gov.in</a></td>
</tr>
<tr>
<td>4</td>
<td>Dr. Nandini C.P.</td>
<td>Civil Representative</td>
<td>Associate Professor</td>
<td>8317502839</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Mr. P. Srinivasa Rao</td>
<td>Local Media</td>
<td>Reporter</td>
<td>9441306968</td>
<td><a href="mailto:Srinupyla57@gmail.com">Srinupyla57@gmail.com</a></td>
</tr>
<tr>
<td>6</td>
<td>Mr. Abdul Ravooof</td>
<td>NGO</td>
<td>Senior Advocate Member</td>
<td>7032713033</td>
<td><a href="mailto:abdulravooofatb@gmail.com">abdulravooofatb@gmail.com</a></td>
</tr>
<tr>
<td>7</td>
<td>Dr. G. Anjaneyulu</td>
<td>Faculty Members</td>
<td>Professor</td>
<td>9491759682</td>
<td><a href="mailto:anjaneyulu.mvrg@gmail.com">anjaneyulu.mvrg@gmail.com</a></td>
</tr>
<tr>
<td>8</td>
<td>Smt. L. Sujatha</td>
<td>Faculty Members</td>
<td>Assistant Professor</td>
<td>9492019808</td>
<td><a href="mailto:sujathalokanadham@gmail.com">sujathalokanadham@gmail.com</a></td>
</tr>
<tr>
<td>9</td>
<td>Dr. Kamala Kumari</td>
<td>Faculty Members</td>
<td>Assistant Professor</td>
<td>9440869769</td>
<td><a href="mailto:sarpirajan@yahoo.com">sarpirajan@yahoo.com</a></td>
</tr>
<tr>
<td>10</td>
<td>Mr. A. Ramachandra Raju</td>
<td>Faculty Members</td>
<td>Assistant Professor</td>
<td>9440345267</td>
<td><a href="mailto:raghuraj.raju@mvgrce.edu.in">raghuraj.raju@mvgrce.edu.in</a></td>
</tr>
<tr>
<td>11</td>
<td>Dr. B. Sarva Rao</td>
<td>Faculty Members</td>
<td>Associate Professor</td>
<td>9666375998</td>
<td><a href="mailto:sarvarao@gmail.com">sarvarao@gmail.com</a></td>
</tr>
<tr>
<td>12</td>
<td>Mr. Vodesala Govinda</td>
<td>Parents Representatives</td>
<td>Business</td>
<td>8106759911</td>
<td><a href="mailto:priyavodesala1999@gmail.com">priyavodesala1999@gmail.com</a></td>
</tr>
<tr>
<td>13</td>
<td>Mr. Mandapaka Meena</td>
<td>Parents</td>
<td>Homemaker</td>
<td>9010188922</td>
<td><a href="mailto:msmanogna@gmail.com">msmanogna@gmail.com</a></td>
</tr>
</tbody>
</table>
### MVGR (A)  
**MINUTES OF MEETINGS OF STUDENT REDRESSAL COMMITTEE**

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Karimelli Eswara Sai Prasoon</td>
<td>Student Representatives</td>
<td><a href="mailto:prasoonkarimella@gmail.com">prasoonkarimella@gmail.com</a></td>
</tr>
<tr>
<td>15</td>
<td>Jampana Rohith Varma</td>
<td>Senior students</td>
<td><a href="mailto:irrmraju69@gmail.com">irrmraju69@gmail.com</a></td>
</tr>
<tr>
<td>16</td>
<td>Ramba Jaya Chaitanya</td>
<td>Senior students</td>
<td><a href="mailto:jayachaitanyak3@gmail.com">jayachaitanyak3@gmail.com</a></td>
</tr>
<tr>
<td>17</td>
<td>Potnuru Dikshita</td>
<td>Senior students</td>
<td><a href="mailto:potnurudikshita@gmail.com">potnurudikshita@gmail.com</a></td>
</tr>
<tr>
<td>18</td>
<td>Poosarla Mansi</td>
<td>Senior students</td>
<td><a href="mailto:mansipoosarla@gmail.com">mansipoosarla@gmail.com</a></td>
</tr>
<tr>
<td>19</td>
<td>Mr. Y. Siva Kishore</td>
<td>Non Teaching Member</td>
<td><a href="mailto:svkshore1986@gmail.com">svkshore1986@gmail.com</a></td>
</tr>
<tr>
<td>20</td>
<td>Mr. P. Ravi Varma</td>
<td>Non Teaching Member</td>
<td><a href="mailto:office.mvgr@gmail.com">office.mvgr@gmail.com</a></td>
</tr>
<tr>
<td>21</td>
<td>Mr. S. Ramesh Kumar</td>
<td>Non Teaching Member</td>
<td><a href="mailto:rameshsuvvada@yahoo.com">rameshsuvvada@yahoo.com</a></td>
</tr>
</tbody>
</table>

**5.1.5-Doc.2-Minutes of Meeting**

- Madhavi Representatives
- Karimelli Eswara Sai Prasoon (Student President, 7013418580, prasoonkarimella@gmail.com)
- Jampana Rohith Varma (Student, 8493378561, irrmraju69@gmail.com)
- Ramba Jaya Chaitanya (Student, 9553789485, jayachaitanyak3@gmail.com)
- Potnuru Dikshita (Student, 7981357883, potnurudikshita@gmail.com)
- Poosarla Mansi (Student, 8639273073, mansipoosarla@gmail.com)
- Mr. Y. Siva Kishore (Non Teaching Member, Technician Gr-I, 9440736994, svkshore1986@gmail.com)
- Mr. P. Ravi Varma (Non Teaching Member, Generator Operator, 9492022566, office.mvgr@gmail.com)
- Mr. S. Ramesh Kumar (Non Teaching Member, Jr. Assistant, 9866621799, rameshsuvvada@yahoo.com)
ANTI – RAGGING SQUAD

<table>
<thead>
<tr>
<th>SL.NO</th>
<th>NAME OF THE FACULTY</th>
<th>DEPT.</th>
<th>MOBILE NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>MR. M VYKUNTA RAO</td>
<td>E&amp;H</td>
<td>9441179911</td>
</tr>
<tr>
<td>2.</td>
<td>LT. A. RAMACHANDRA RAJU</td>
<td>E&amp;H</td>
<td>9440345267</td>
</tr>
<tr>
<td>3.</td>
<td>MR. M PRAVEEN KUMAR</td>
<td>CSE</td>
<td>9701186070</td>
</tr>
<tr>
<td>4.</td>
<td>MR. S. LINGA RAJU</td>
<td>MECH</td>
<td>9247249483</td>
</tr>
<tr>
<td>5.</td>
<td>MR. K. V. KRISHNAM RAJU</td>
<td>CIVIL</td>
<td>9490107186</td>
</tr>
<tr>
<td>6.</td>
<td>MR. G SIMHACHALAM</td>
<td>EEE</td>
<td>9177263886</td>
</tr>
<tr>
<td>7.</td>
<td>MR. K. TIRUPATHI RAO</td>
<td>CHEM</td>
<td>9494011959</td>
</tr>
<tr>
<td>8.</td>
<td>MR. G. SRINIVASA RAO</td>
<td>ECE</td>
<td>9491840901</td>
</tr>
<tr>
<td>9.</td>
<td>MR. Y. ANJINIKUMAR</td>
<td>IT</td>
<td>8185007121</td>
</tr>
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</table>

Mentoring Cells at Hostel Level (Boys):

<table>
<thead>
<tr>
<th>SL.No</th>
<th>Name of the Member</th>
<th>Role</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>G. ANJANEYULU</td>
<td>Convener</td>
<td>Chief Warden</td>
</tr>
<tr>
<td>2.</td>
<td>J SYAMSUNDARA RAO</td>
<td>Members</td>
<td>Asst. Warden</td>
</tr>
<tr>
<td>3.</td>
<td>V JAGANADHA RAJU SAGI</td>
<td>Members</td>
<td>Asst. Warden</td>
</tr>
<tr>
<td>4.</td>
<td>MANIKANTA</td>
<td>Member</td>
<td>Mess Secretary</td>
</tr>
<tr>
<td>5.</td>
<td>HARI BABU</td>
<td>Member</td>
<td>Student Committee Member</td>
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</table>

Mentoring Cells at Hostel Level (Girls):

<table>
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<th>Name of the Member</th>
<th>Role</th>
<th>Designation</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>L SUJATHA</td>
<td>Convener</td>
<td>Warden</td>
</tr>
<tr>
<td>2.</td>
<td>USHA RANI</td>
<td>Members</td>
<td>Residential Warden</td>
</tr>
<tr>
<td>3.</td>
<td>M SURYA KUMARI</td>
<td>Members</td>
<td>Asst. Warden</td>
</tr>
<tr>
<td>4.</td>
<td>P SUNEETHA</td>
<td>Members</td>
<td>Asst. Warden</td>
</tr>
<tr>
<td>5.</td>
<td>POTNURU DEEKSHITA</td>
<td>Member</td>
<td>Mess Secretary</td>
</tr>
<tr>
<td>6.</td>
<td>P SOUNDARYA</td>
<td>Member</td>
<td>Student Committee Member</td>
</tr>
</tbody>
</table>

5.1.5-Doc.2-Minutes of Meeting
Media Campaigning:

<table>
<thead>
<tr>
<th>Date</th>
<th>Name of the Activity</th>
<th>Brief Description</th>
<th>Resource Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>25th June 2019</td>
<td>Legal Awareness Program on ANTI-RAGGING</td>
<td>A Legal Awareness program was held in association with District Legal Service authority, Vizianagaram.</td>
<td>Smt. V. Lakshmi Rajyam (Senior Civil Judge and Secretary District Legal Services authority) Mr. N. V. Prabhakar Rao, C.I., Bhogapuram</td>
</tr>
<tr>
<td>27th Aug 2019</td>
<td>An Awareness Programme on Ragging, usage of Helmet while riding the bikes, Utilization of Social Media</td>
<td>As a part of Induction Programme to first Year An Awareness Programme on Ragging, usage of Helmet while riding the bikes, Utilization of Social Media was conducted</td>
<td>Mr. B. B. S. Ganesh, S.I., Gajuwaka Division</td>
</tr>
</tbody>
</table>

Media Clippings:

**Awareness programme on legal issues held at MVGR**

**HANS NEWS SERVICE**

**Vizianagaram:** MVGR College of Engineering conducted a Legal Awareness programme with the support of District Legal Service Authority (DLSA) on Tuesday. In the meet, V Lakshmi Rajyam, Senior Civil Judge and Secretary of DLSA stated that ragging should be eradicated from educational institutes and every student should take the responsibility for fulfilling this great cause.

Later, Circle Inspector of Bhogapuram N V Prabhakar Rao educated the students regarding the traffic rules and regulations and also about students' role in society.

Principal Dr KVL Raju explained the mechanisms that are initiated and followed to prevent the ragging in the campus and also students' responsibilities to control this dangerous culture.

Shaik Rahcem, Senior Advocate Member, DLSA, Vice-Principal Dr Y M C Sekhar, Dean-Students S Mohan Kumar, Staff and students participated in the programme.

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**5.1.5- Doc.2-Minutes of Meeting**
MINUTES OF MEETINGS OF STUDENT REDRESSAL COMMITTEE

5.1.5 - Doc.2 - Minutes of Meeting
Displayed in College Display Board Regularly:

Prohibition of Ragging in Educational Institutions Act 26 of 1997

Salient Features:
- Ragging within or outside any educational institution is Prohibited.
- Ragging means doing an act which causes or is likely to cause insult or annoyance or fear or Apprehension or Threat or Intimidation or outrage of modesty or injury to a student.

<table>
<thead>
<tr>
<th></th>
<th>Imprisonment upto</th>
<th>Fine upto</th>
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</thead>
<tbody>
<tr>
<td>Teasing, Embarrassing and Humiliation</td>
<td>6 Months +</td>
<td>Rs. 1,000/- +</td>
</tr>
<tr>
<td>Assaulting or using Criminal force or criminal intimidation</td>
<td>1 Year +</td>
<td>Rs. 2,000/- +</td>
</tr>
<tr>
<td>Wrongfully restraining or confining or causing hurt</td>
<td>2 Years +</td>
<td>Rs. 5,000/- +</td>
</tr>
<tr>
<td>Causing grievous hurt, kidnapping or rape or committing unnatural offence</td>
<td>5 Years +</td>
<td>Rs. 10,000/- +</td>
</tr>
<tr>
<td>Causing death or abetting suicide</td>
<td>10 Years +</td>
<td>Rs. 20,000/- +</td>
</tr>
</tbody>
</table>

Maharajahs - in the service of Education for the last 150 years...

MVGR
(COLLEGE OF ENGINEERING)
(AUTONOMOUS)

5.1.5-Doc.2-Minutes of Meeting
5.1.5-Doc.2-Minutes of Meeting
Antiragging Message:

Ragging Free Campus

WARNING
Ragging is Prohibited

STOP Ragging!

Join Hands to make your Campus Ragging Free

Ragging is a Criminal Offence

Don’t “RAG”
Also don’t be a mute witness to Ragging

Anti Ragging & Student Safety

5.1.5-Doc.2-Minutes of Meeting